

Application form

APM Major Project Leadership Specialist Certificate



Please complete the digital form and return by email to mplsc@apm.org.uk

Section 1: About you

| | | | |
|---------|------------|-------------------|-----|
| Title | First name | | |
| Surname | | D.O.B. (DD/MM/YY) | / / |

Your contact details

| | |
|---|-----------------------|
| Home address | |
| | Postcode |
| Day Tel (inc STD) | Evening Tel (inc STD) |
| Mobile | Email |
| If you work for a corporate partner or affiliate of APM, please state organisation name | |

Section 2: Your current employer

| | | | |
|---|----------------|----------|--------|
| Company name | Your job title | | |
| Company address | | | |
| | | Postcode | |
| Company tel (inc STD) | Email | | |
| How long have you worked for this employer? (MM/YYYY) | | From | / to / |

Section 3: Project context

Provide an overview of up to three projects, that give the contextual evidence for your assessment. You are expected to write up to 800 words for each project context.

Important

You must say what you were accountable for and the length of your role compared to the length of the project. You will need to include the benefits, main risks, macro impact, your role, and accountabilities. The project context(s) need to demonstrate experience across at least two phases of delivery of a major project. Each project context needs to cover the minimum of one phase, including managing transition activities, where there is a clear handover of major pieces of work, either between phases or into operations.

Project 1

| | | | | | |
|---|--|---|---|--------------------------|--|
| Project title | | | | | |
| Role | | | | | |
| Role start date (dd/mm/yy) | | / | / | Role end date (dd/mm/yy) | |
| | | | | | |
| Outline the project context (maximum 800 words) | | | | | |
| | | | | | |

Project 2

| | | | | | | | |
|---|--|---|---|--------------------------|--|---|---|
| Project title | | | | | | | |
| Role | | | | | | | |
| Role start date (dd/mm/yy) | | / | / | Role end date (dd/mm/yy) | | / | / |
| Outline the project context (maximum 800 words) | | | | | | | |

Project 3

| | | | | | | | |
|---|--|---|---|--------------------------|--|---|---|
| Project title | | | | | | | |
| Role | | | | | | | |
| Role start date (dd/mm/yy) | | / | / | Role end date (dd/mm/yy) | | / | / |
| Outline the project context (maximum 800 words) | | | | | | | |

Section 4: Competences

The following are a list of the competences required for your application:

- [Engagement and relationship management of multi-level stakeholders](#)
- [Judgement, decision making and accountability](#)
- [Leadership in ambiguous environments](#)
- [Major project organisational architecture](#)
- [Strategic procurement and contract leadership](#)
- [Strategic risk management](#)
- [Systems thinking](#)
- [Investment management](#)

Section 5: Competence assessment

For each competence assessed, you will need to demonstrate achievement of three of the assessment criteria and state which project the evidence is from. The competences and assessment criteria can be found in the Competence Coverage and Assessment Criteria on the APM website.

Important

Each individual competence statement must relate to **one** project **only**. You must not refer to multiple projects within a single competence.

Competence title: [Engagement and relationship management of multi-level stakeholders](#)

Please give evidence against a minimum of three assessment criteria across the competence. State which project (if applicable) the evidence is from: (maximum 500 words).

Competence title: Judgement, decision making and accountability

Please give evidence against a minimum of three assessment criteria across the competence. State which project (if applicable) the evidence is from: (maximum 500 words).

Competence title: Leadership in ambiguous environments

Please give evidence against a minimum of three assessment criteria across the competence. State which project (if applicable) the evidence is from: (maximum 500 words).

Competence title: Major project organisational architecture

Please give evidence against a minimum of three assessment criteria across the competence. State which project (if applicable) the evidence is from: (maximum 500 words).

Competence title: Strategic procurement and contract leadership

Please give evidence against a minimum of three assessment criteria across the competence. State which project (if applicable) the evidence is from: (maximum 500 words).

Competence title: Strategic risk management

Please give evidence against a minimum of three assessment criteria across the competence. State which project (if applicable) the evidence is from: (maximum 500 words).

Competence title: Systems thinking

Please give evidence against a minimum of three assessment criteria across the competence. State which project (if applicable) the evidence is from: (maximum 500 words).

Competence title: Investment management

Please give evidence against a minimum of three assessment criteria across the competence. State which project (if applicable) the evidence is from: (maximum 500 words).

Section 6: Proposer

You must provide contact details for a credible referee who can verify the evidence presented in the application. This may be a senior stakeholder or sponsor, but can't be a family member. A proposer will be required for each project context.

Your proposers should also provide a signed supporting statement and be happy to confirm their verification of the evidence in your application if contacted by APM.

First proposer

| | |
|--|------------------------|
| Is your first proposer an APM member? (Yes/No) | If yes, membership no. |
| Relationship to you | |
| First proposer name | |
| Company name | |
| Company address | |
| | Postcode |
| Company tel (inc STD) | Email |

Second proposer

| | | | |
|---|--|------------------------|----------|
| Is your second proposer an APM member? (Yes/No) | | If yes, membership no. | |
| Relationship to you | | | |
| Second proposer name | | | |
| Company name | | | |
| Company address | | | |
| | | | Postcode |
| Company tel (inc STD) | | Email | |

Third proposer

| | | | |
|---|--|------------------------|----------|
| Is your second proposer an APM member? (Yes/No) | | If yes, membership no. | |
| Relationship to you | | | |
| Third proposer name | | | |
| Company name | | | |
| Company address | | | |
| | | | Postcode |
| Company tel (inc STD) | | Email | |

Section 7: Data protection and preferences

Data protection We look after your data carefully; please ask for our privacy policy or go to: apm.org.uk/apm-privacy-statement for more detail. We'd like to send you information about us, project management and our products and services.

You can tell us how you'd like to receive information online or by calling us, and opt out at any time:

- Yes please** – I'd like you to keep me up to date (check the box)
- No thanks** – only send me essential information (check the box)

Section 8: Declaration

I agree to be bound by the **APM Code of Professional Conduct** (check the box).

I agree to the **terms and conditions** (check the box).

Visit **apm.org.uk** for the APM Code of Professional Conduct and terms and conditions.

Name

Position

Click the sign icon in the **Fill & Sign toolbar**  on the right and then choose whether you want to add your signature or just initials.

Date (DD/MM/YYYY)

/ /



**We are the only chartered membership
organisation for the project profession**

