

# APM People Interest Network Conference: Autonomy, Teams and Tension-Projects Under Stress | 26 February, London

# **Keynote Speaker**

Our keynote speaker Prof. Eddie Obeng would like to encourage attendees to submit specific topics or issues they would like him to address in his session. These can be submitted up to 48 hours before the conference using this link.

#### Dietaries

Please ensure you have indicated on your booking form any dietary requirements. You can check your conformation email, which will list any dietary requirements you indicated at booking. To change, or indicate dietaries please refer to your confirmation email and click the 'view or modify your booking' link. For those dietaries received less than one week prior, every effort will be made to accommodate your requirements. But unfortunately, this cannot be guaranteed.

#### Venue

DoubleTree by Hilton London – Tower of London 7 Pepys Street London EC3N 4AF

The conference will take place in the Garden Suites on the first floor. Toilets, including accessible toilet, can be located on the first floor. Lunch will be served in the foyer on the first floor just outside the Garden Suites.

#### **Accommodation**

If you would like to book a room at the conference venue pre and post event you can book here

#### Getting to the venue

Directions to the venue can be found here.

#### **Travelling by train**

Please ensure to check the TfL website for updates. The nearest tube station is Tower Hill and the nearest train station is Fenchurch Mainline St.

#### Travelling by car

There is a car park on-site with limited spaces, first come first served basis and it is £40 per day.

### Travelling by bus from Marylebone station

- 1. Bus Stop N at Marylebone Station
- 2. Bus number 205
- 3. 25 stops to St Botolph Street
- 4. 9 min walk to Doubletree

#### Travelling by bus from Kings Cross station

- 1. Bus Stop H at King's Cross Station
- 2. Bus number 17
- 3. 15 stops to Monument Station
- 4. 12 min walk to Doubletree

# **Accessibility**

Accessibility information can be found <u>here</u>. Click on each of the menu options on the left of the webpage to view photographs of the different areas of the hotel and to view accessibility information.

APM Accessibility Champion for this event is Paula Cunningham. If you have indicated on your registration that you have an accessibility need, she will be in touch with you. If you wish to contact her directly, her email is <a href="mailto:paula.cunningham@apm.org.uk">paula.cunningham@apm.org.uk</a>.

# **Registration on arrival**

Upon arrival, please make your way to the registration desk which is located on the first floor to collect your name badge. Please ensure you have access to your booking confirmation, should there be a query regarding your booking at registration.

# Agenda

08:30 – 09:15: Registration and welcome refreshments 09:15 – 09:25: Welcome remarks 10:35 – 11:00: Morning refreshments 12:35 – 13:30: Lunch & networking 15:10 – 15:35: Afternoon refreshments 17:00 – 17:10: Closing remarks

Up-to-date programme and speaker information can be accessed <u>here</u>. NB: Timings may be subject to change.

# **Dress Code**

**Business casual** 

# Your booking

If you're unable to attend, please cancel your booking. To cancel, please refer to your confirmation email and click the 'view or modify your booking' link.

Please note: We will be taking photos and/or filming at this event. Please check our privacy Statement to learn more about how the event photos/videos will be used. If you prefer not to be included in any photos or films, please do let us know at events@apm.org.uk.

#### Safeguarding

We're committed to providing a safe and secure environment for all volunteers, staff and contractors and for people that our volunteers, staff and contractors engage with. We believe that people, whatever their age, gender, disability, ethnic origin, religious belief, marriage/civil partnership and sexual orientation, have the right to protection from abuse. This includes all forms of abuse, including physical, emotional and sexual harm. Any allegations of abuse and/or concerns about the safety or security of any persons attending an APM event or volunteer activity and any allegations of abuse must immediately be reported to the designated Safeguarding Lead email: <u>safeguarding@apm.org.uk</u>. Our safeguarding policy applies to everyone who engages in APM-run or supported activities and all volunteers, staff and contractors.