

Education and Research Awards 2025

Rules of Entry

All entrants must abide by these rules of entry. Any breaches of these rules of entry will result in appropriate action being taken which will be considered and recommended by the ERASG and decided by APM.

- Entrants must decide on the category they wish to enter and APM may not advise on this decision. An entry that doesn't meet the entry criteria of the chosen category may result in a reduced score or complete rejection of the entry submitted.
- Entries must not exceed the stated word count for that category. Please refer to the category descriptions for the stipulations around each individual category.
- Entrants may not enter more than one category in the (Apprentice of the Year/Graduate of the Year/Postgraduate of the Year/Doctorate of the Year categories), nor may more than one entry/nomination be received pertaining to the same person/programme. If more than one entry is received for a person/programme the person the entry pertains to will be asked to decide which entry to be put forward for judging.
- APM reserves the right to accept or reject entries, and / or not make an award, as circumstances dictate.
- The judging panel will consist of volunteers who are experienced experts in their field. They will remain anonymous throughout the judging process. The judges' decision is final. No correspondence concerning their decision will be entered into.
- Entrants must refrain from contacting the judges or ERASG members in any way during the judging process. Doing so may result in disqualification from the Awards.
- All submissions are made at the expense of the entrants. The awards are free to enter however costs to attend the awards ceremony will apply.
- All finalists must submit visual material by the deadline provided for use at the awards ceremony and other promotional activities. Failing to do so may result in exclusion from the related activity.
- Your entry must be your own work and an accurate representation of the work that you/organisation have undertaken. If an entry is found to be misrepresented, untruthful, or unethical, APM may take action against you.
- Al may not be used to write or represent your entry. APM reserves the right to use tools to
 check entries to ensure they aren't Al generated. If an entry is found to be Al generated APM
 may take action against you.
- By submitting an entry, entrants grant APM permission to utilise the project name, entrant/nominee name, organisation, entry summary, entry and supporting evidence submitted (such as images and videos), in promotions and other activities relating to the APM Project Management Awards within the public domain (such as APM Award winners case-studies, *Project* journal or press releases). If an entrant does not wish to give automatic permission for material to be reproduced, without prior discussion, the entrant must advise APM at the time of entry. The content of all submissions remains, at all times, the copyright of the entrant.
- APM reserves the right to change the dates relating to each stage of the Awards process.
- Entries submitted after the entry deadline (11 March 2025 at 16:00) will be subject to a mark deduction and may not be taken forward for judging.
- Although entries are welcome from all countries, they will only be accepted when submitted in the English language.
- Entries are welcome from members and non-members of APM.
- APM members, board members, committee members, members of other APM groups, staff
 and judges are subject to APM's Conflict of Interest Policy, <u>Board Member Code of</u>
 <u>Conduct</u> and the <u>APM Code of Professional Conduct</u>. Any breaches will be addressed
 through the existing mechanisms, including the APM Professional Conduct Procedural Rules.